

North East Livelihood Promotion Society  
Ministry of DoNER, Govt. of India,  
House No.2, Six Mile, G.S. Road,Guwahati-781022

**VACANCY ANNOUNCEMENT**

NO:PD/NERLP-2012-13/158/Pt-I/Mizoram/269

Dated: 27/05/2013

North East Livelihood Promotion Society, an autonomous body under Ministry of DoNER, Govt. of India, invites applications for the following positions at District Project Management Units at Mizoram as shown below on contractual basis for the **World Bank funded** North East Rural Livelihoods Project (NERLP). Detail information regarding the vacancy is available at [www.nerlp.gov.in](http://www.nerlp.gov.in)

Sl	Name of the post	Mizoram		Remuneration
		Aizawl	Lunglei	
1	Coordinator-Livelihood & Rural Marketing	--	1	Rs.22,000/- p.m.
2	Coordinator -Micro Finance	1	1	Rs.22,000/- p.m.
3	Coordinator-Monitoring & Evaluation	1	1	Rs.22,000/- p.m.
	Total	2	3	

Applications in the prescribed format (available at [www.nerlp.gov.in](http://www.nerlp.gov.in)) along with attested copies of certificates, mark sheets and testimonials should reach the Project Director on the above address on or before closing date **17/06/2013**. Alternatively, applications may also be submitted to:

1. The District Project Manager, District Project Management Unit,Aizawl, Thuampui, Below Helipad, Aizawl, Mizoram-796001.
2. The District Project Manager, District Project Management Unit, House No.498,C.Thanchungnunga Building, Opp War Memorial, Chandmari-2, Lunglei,Mizoram-796701.

**Project Director,  
NERLP, Guwahati.**

Please note

- Candidates who applied earlier for the posts at sl.2 & sl.3 ( vide this office advertisement no. PD/NERLP/2012-13/158/4, Dated. 18/06/2012) are not required to apply again.
- NELPS reserves the right to reject any application or relax qualification and experience for deserving candidates. Canvassing in any form will lead to outright rejection of candidature.

**VACANCY ANNOUNCEMENT**  
**Ref No: PD/NERLP/2012-13/158/Pt-I/Mizoram/269 dated. 27/05/2013**

**1. Coordinator, Livelihood and Rural Marketing**

Educational Qualification:

- Should have Post Graduate degree from a recognized University / Institutions in Agricultural Economics / Rural Development/ Management / Agriculture Business or related discipline.

Desirable:

- Serving in Central Govt / State Govt / PSUs/ Autonomous Bodies relevant experience will be judged.
- Knowledge of Agricultural Commodity market/Rural market will be an added advantage.
- Preference will be given to those having experience in project preparation and management in an Externally Aided Project.
- Experience in designing community based income generating empowering projects will be highly rated.
- Basic Computer skills.
- Should know local dialect of the respective State.
- Willingness to accept a minimum tenure of three years.

Others:

- Compulsorily travel frequently to the project areas which are rural and remote. Has to be prepared for frequent night halts in field.
- Ability to empathize with the rural poor & have lateral communication with them.
- Sensitivity towards cultural differences.

Job Responsibilities:

- Coordinator will be responsible for assisting the District team in designing sectoral plans for the development of Agriculture, Horticulture/ Forestry based and other non –farm based livelihood activities in which the poor can participate. A regular report & feedback in this regard will have to be submitted to PM (L &RM).
- To identify the major sources of existing and potential livelihood in which the rural population in the selected states are involved in large numbers and categorize these according to geographical / ecological clusters.
- To identify major sub sectors/ commodities in each cluster of villages of the District where there is potential for growth and in which the project should intervene.
- To identify institutional obstacles, social processes, vulnerabilities and risk impeding the poor from benefiting adequately from the existing livelihood system in the sub sectors.
- To identify infrastructure availability and institutional arrangement for input supply and output marketing for the sub sectoral activities.
- To identify critical intervention points in the value chain that need to be invested in for gaining more income for the poor from the sectors.
- To identify major players within and outside the region in the identified sub sectors who could contribute to the development of sub sectors in terms of technology, markets , finance and other inputs and explore possibilities of partnership with such players.
- To estimate the unit cost of the critical intervention points in the chosen sub sectors/ commodities so as to enable investment planning within the proposed project.
- Any other task assigned by District Project Manager that would contribute to the realization of project objectives.

## 2. Coordinator, Microfinance

### Educational Qualification:

- Should have Post Graduate degree from a recognized University / Institutions in Economics/ Commerce/Agril Economics and related fields.

### Desirable:

- Serving in Central Govt / State Govt / PSUs/ Autonomous Bodies relevant experience in the field and in NE region will be judged.
- Experience of (3) three years in Micro finance or in related fields.
- Expertise in computer skills.
- Should know local dialect of the respective State.

### Others

- Undertake frequent and extensive travel to the project areas which are rural and remote and be willing for night stays.
- Ability to empathize with the rural poor, lateral communication with them.
- Good Communication skills
- Ability to organize training programmes for strengthening and capacity building of SHGs.

### Job Responsibilities:

- Capacity building of SHGs and all other matters relating to the strengthening of SHGs through microfinance;
- Strengthening Capacity of SHGs particularly in the areas of Financial Management including Book Keeping and Financial Decision making;
- Grading & Rating SHGs with constant follow up actions to improve their standard to meet the requirements of formal Financial Institutions
- Establishing Micro Finance Linkage between SHGs and formal Financial Institutions;
- Capacity Building Training to NGOs/SHGs to manage internal saving and external credit including basic institutional management of SHGs;
- Enhancing Capability of NGO/SHGs/Members in micro business enterprise;
- Coordination among Financial Institutions, NGOs, SHGs in organizing various training and exposure Programme;
- Any other task assigned by DPM that would contribute to the realization of project objectives.

## 3. Coordinator, Monitoring and Evaluation

### Educational Qualification:

- Should have Post Graduate degree from a recognized University / Institutions in Statistics/ Agri Statistics/ Economics / Agricultural Economics or related fields.

### Desirable

- Candidates serving in Central Govt / State Govt / PSUs/ Autonomous Bodies, relevant experience in the field and NE region will be judged.
- Experience of working in the field of monitoring and evaluation in any externally aided project.
- Experience in the field of participatory monitoring.
- Experience of designing, managing and implementing multidisciplinary and results based M & E system.

- Apart from expertise in computer skills, he should have analytical skills on evaluation of project interventions.
- Should have ability to analyze quantitative and qualitative data.
- Should know local dialect of the respective State.
- Willingness to accept a minimum tenure of three years.

#### Others

- Compulsorily travel frequently to the project areas which are rural and remote and be willing for night stays.
- Ability to empathize with the rural poor & have lateral communication with them.
- Capable of working individually and as a part of team.
- Must have strong writing and public presentation skills.

#### Job Responsibilities:

- Provide technical assistance, guidance and training to facilitating teams of the project.
- Conduct self assessment and building the capacity in the areas of monitoring and evaluation including development of indicators, data collection, analysis and interpretation of data.
- Develop and integrate the M & E plan with performance monitoring indicators.
- Collect information for overall project performance monitoring and reporting.
- Implement M& E system that will track and monitor project progress.
- Ensure that standardized M& E system operates efficiently throughout the project areas.
- Routinely review and analyze project site monitoring data.
- Provide periodic information for project management and reporting purposes.
- Document results and “lessons learned” to help improve and fine tune project implementation.
- S/he will ensure that feedback is provided to all relevant stakeholder /partners.
- Any other task assigned by DPM that would contribute to the realization of project objectives.

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