

No. PD/NERLP/2014-15/442 (Part)/117
North East Livelihood Promotion Society
Ministry of DoNER, Govt. of India

House No.102, Dilip Huzuri Path,
P.O. Assam Sachibalaya, Dispur,
Guwahati-781006
Dated: 14/02/2018

Request for Quotations

Sealed Quotations are invited by NELPS, Guwahati from experienced and reputed suppliers for supply of Fish Feed Mill Machines.

Interested agencies must submit their quotation in sealed envelopes superscribing with the < Tender Number> by post or by hand to the undersigned so as to reach **on or before 2.00 pm on 28th February, 2018**. For details please visit www.nerlp.gov.in/ www.nerlp-development.in The Project reserves right to reject any or all the tenders without assigning any reason thereof.



Project Director
Regional Project Management Unit
North East Livelihood Promotion Society
Dilip Huzuri Path, Guwahati, Assam

No. PD/NERLP/2014-15/442 (Part)/117
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House No.102, Dilip Huzuri Path,
P.O. Assam Sachibalaya, Dispur,
Guwahati-781 006
Dated: 14/02/2018

To,

.....
.....
.....

Sub: Invitation for Quotations for supply of Fish Feed Mill Machines in Tripura.

Sir,

1. You are invited to submit your most competitive quotation for supply Fish Feed Mill Machines for the following specifications:

Brief Description/ Specifications of the item	Quantity	Delivery/Place of Installation of the goods/item	Installation Requirement, if any
As per Annexure 1 attached.			

**Where ISI certification marked goods are available in market, procurement should generally be limited to goods with those or equivalent markings only.*

2. North East Rural Livelihood Promotion Society intends to apply a part of the proceeds to eligible payments under the contract for which this invitation for quotation is issued.

3. Bid Price

- a) The contract shall be for the full quantity as described above. Corrections, if any shall be made by crossing out, initialing, dating and rewriting.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) Sales Tax/GST in connection with the sale shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The price shall be quoted in Indian Rupees only.
- f) **Copy of PAN & GST Registration certificates**, EM part II/trade License (self-attested) are required to be submitted with quotation. The GST certificate should indicate the specific item/product being dealt by the firm. A certificate from the banker is to be enclosed indicating bank account being maintained in favour of the firm.

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4. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation.

5. **Validity of Quotation**

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

6. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which,

- a) are properly signed ; and
- b) Conform to the terms and conditions, and specifications.
- c) The Quotations would be evaluated all items together.
- d) GST in connection with sale of goods shall not be taken into account in evaluation.

7. **Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.
8. Payment shall be made within 20 working days after delivery of the goods and submission of acceptable bills.
9. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
10. You are requested to provide your offer latest **by 28/02/2018 at 02:00-hours on** to Project Director, North East Rural Livelihoods Project, House No-102, Dilip Huzuri Path, Dispur, Guwahati-781006 Quotations will be opened in the presence of the Bidders or their representatives who choose to attend at **02:15 hrs.** in the office of the North East Rural Livelihood Project.- House No-102, Dilip Huzuri Path, Dispur, Guwahati-781006.
11. We look forward to receiving your quotations and thank you for your interest in this project.

This has the approval of competent authority.


Project Manager (Procurement)
NERLP, Guwahati.

FORMAT OF QUOTATION

(In letterhead of the supplier with full address)

No _____
Date: ___/___/___

To,
The Project Director,
North East Rural Livelihoods Project,
Regional Project Management Unit
House No.102, Dilip Huzuri Path
Dispur, Guwahati-781 006

Sub : Submission for Quotations for supply of _____.

Sl. No	Description of the goods	Specifications*	Quantity	Unit	Quoted unit rate in Rs.	Total Amount	
						(In figures)	(in words)
1							
	Total						
	Tax on sl.1						

Gross total Cost: Rs.....

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs..... (Amount in figures) (Rs..... amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warrantee/guarantee of..... months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of Supplier

Name.....
Contact No:
(Seal)

4/04/2018